

Burroughs Teacher/Staff Special Funding Request Form

Directions: This form is to be used to request special funds from the PTA for an item or items for enrichment for Burroughs School. Please complete the full form. Our priorities for granting requests are 1) collaboration with other teachers and programs, 2) future benefit, 3) solid justification and connection to resolving a problem, and 4) matching grants from outside organizations. If you have any questions, contact the PTA at BurroughsMN.PTA@gmail.com. Thank you!

Name of item(s):

Cost of item(s):

Teacher(s) or Staff Member(s) requesting item:

Explain “problem” or “teaching goal that is not being accomplished”. Explain how the funding request will resolve the problem:

"

Explain any ways collaboration with other teachers and programs will be improved:

"

Explain how long the item will be useful and its future or long term benefit to the school:

"

"

Explain any matching grants or other funding sources that have been investigated:

"

"

"

"

Estimate the number of children whom item(s) could benefit: